Assassination Records Review Board
Final Determination Notification

AGENCY : HSCA
RECORD NUMBER : 180-10070-10148
RECORD SERIES : STAFF PAYROLL RECORDS
AGENCY FILE NUMBER :

December 8, 1995

Status of Document: Postponed in Part

Number of releases of previously postponed information: 15
Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

Number of Postponements: 7

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

Board Review Completed: 10/24/95

JFK ASSASSINATION SYSTEM

IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : HSCA
RECORD NUMBER : 180-10070-10148

RECORDS SERIES :
STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

DOCUMENT INFORMATION

ORIGINATOR : HSCA
FROM :
TO :

TITLE :

DATE : 01/01/77
PAGES : 16

SUBJECTS :
HSCA; ADMINISTRATION
ROSEN, MERETE MUFF

DOCUMENT TYPE : PRINTED FORM
CLASSIFICATION : U
RESTRICTIONS : 3
CURRENT STATUS : P
DATE OF LAST REVIEW : 07/16/93

OPENING CRITERIA :

COMMENTS :
Box 3.

[R] - ITEM IS RESTRICTED

M E M O R A N D U M

TO: All Staff Employees

FROM: Budget Officer

DATE: January 3, 1977

RE: Payroll Certification

Starting with the January, 1977 payroll, the certification to the House Finance Office requires, among other things, the relationship, if any, of each staff employee to any current Member of Congress (those taking office January 3, 1977).

The following are the relationships to be included in the certification:

father	nephew	brother-in-law
mother	niece	sister-in-law
son	husband	stepfather
daughter	wife	stepmother
brother	father-in-law	stepbrother
sister	mother-in-law	stepsister
uncle	son-in-law	half-brother
aunt	daughter-in-law	half-sister
first cousin		

All staff employees are requested to complete this form and return it to the Budget officer.

Approved
Richard A. Sprague

I am not related ✓

I am related by the following relationship ____________

Merrite Nuff Rosen
Signature of Employee

1/10/77
Date

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Merete Duff Rosen	January 1, 1977
Employee Social Security Number	**Type of Action**
048 54 4432	☒ Appointment ☐ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Select Committee on Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
Researcher	$13,000.00

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 1540 of 94th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level______ Step______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date December 23, 1976

____
(Signature of Authorizing Official)

Thomas N. Downing, Chairman
(Type or print name of Authorizing Official)

Select Committee on Assassinations
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:____________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code________

Monthly Annuity $________.00

Copy for Initiating Office or Committee

GPO : 1975 O - 57-255

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Merete Muff Rosen	1/3/77
Employee Social Security Number	**Type of Action**
048 58 4432	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Select Committee on Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	$10,000.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 11 of 95 Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number______________ If applicable, Level_______ Step_______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date____________________________, 1977

____
(Signature of Authorizing Official)

Henry B. Gonzalez
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:______________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code__________

Monthly Annuity $__________.00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Merete Muff Rosen	4/1/77
Employee Social Security Number	**Type of Action**
048 58 4432	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	$22,000

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level______ Step______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date April 29, 1977

(Signature of Authorizing Official)

Louis Stokes
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code________

Monthly Annuity $______.00

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Merete Muff Rosen	5/1/77
Employee Social Security Number	**Type of Action**
048 58 4432	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
	$13,000

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________________ If applicable, Level________ Step________

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date May 10, 1977

[signature]
(Signature of Authorizing Official)

Louis Stokes
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:________________________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code__________

Monthly Annuity $__________.00

FD 5/11

Copy for Initiating Office or Committee

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Merete Muff Rosen	8/1/77
Employee Social Security Number	**Type of Action**
048-58-4432	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
Researcher	15,000

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level______ Step______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date August 2, 19 77

____
(Signature of Authorizing Official)

LOUIS STOKES
(Type or print name of Authorizing Official)

CHAIRMAN
(Title—If Member, District and State)

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:______________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code__________

Monthly Annuity $__________.00

Copy for Initiating Office or Committee

To: Thomas Howarth, Budget Officer
From: G. Robert Blakey, Chief Counsel and Staff Director RB 11-7-77
Date: November 7, 1977
Re: Salary Adjustment - M. Muff Rosen

Adjust the salary of M. Muff Rosen November 1, 1977, from $15,000 to $18,000.✓

As indicated earlier, Ms. Rosen will be leaving the Committee which is now set for November 30, 1977.

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Merete Muff Rosen	11/1/77
Employee Social Security Number	**Type of Action**
048-58-4432	☐ Appointment ☒ Salary Adjustment ☐ Termination (At close of business on effective date)
Employing Office or Committee	
Assassinations	

(If type of action is an Appointment or Salary Adjustment, complete the following information.)

Position Title	Gross Annual Salary
Researcher	$18,000

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number________ If applicable, Level______ Step______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date November 8, 1977

(Signature of Authorizing Official)

Louis Stokes
(Type or print name of Authorizing Official)

Chairman
(Title—If Member, District and State)

eb

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED:____________________
Chairman, Committee on House Administration

Office of Finance use only:

Office Code________

Monthly Annuity $________.00

Copy for Initiating Office or Committee

MEMORANDUM

TO: Thomas Howarth, Budget Officer

FROM: G. Robert Blakey, Chief Counsel and Director GRB 10-14-77

DATE: October 14, 1977

SUBJECT: Resignations

This memorandum is to inform you that Muff Rosen is on administrative leave from now until November ~~14~~ 30th, 1977. She should continue on the payroll for that period of time plus any additional vacation that she has not yet taken. 11/23/77 TH

This memorandum is also to inform you that Alice Hamlin is on administrative leave between now and November 14. It is my understanding that she does not have any additional vacation time. Consequently, she should remain on the payroll through November 14. ok 11/14/77 TH

ROSEN, M. M.
Name of Employee

Address

Address

Phone Number

Position Title

Position Number | Level | Step

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES
PERSONAL LEAVE RECORD

1977
YEAR

DATE OF APPOINTMENT
1-1-77

PRIOR FEDERAL SERVICE	
Years	Months

ANNUAL LEAVE CATEGORY

- 1.0 ☐
- 1.5 ☐
- 2.0 ☐

BALANCE BROUGHT FORWARD FROM PRECEDING YEAR

Annual Leave	Sick Leave
—	—

DAY OF MONTH

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Jan.																															
Feb.																															
Mar.																															
Apr.																															
May																															
June																													X	X	
July																															
Aug.																															
Sept.													A	A								A									
Oct.														A	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—
Nov.	—	—	—	—	—	—	—	—	—	—	—	—	—	A	X	X	X	X			X	X	X		X			X	X	X	
Dec.																															

Month	Accrued This Month: Annual Leave	Accrued This Month: Sick Leave	Available This Month: Annual Leave	Available This Month: Sick Leave	Used This Month: Annual Leave	Used This Month: Sick Leave	Balance at Close of Month: Annual Leave	Balance at Close of Month: Sick Leave	Employee Initials
Jan.	1	1					1	1	
Feb.	1	1					2	2	
Mar.	1	1					3	3	
Apr.	1	1					4	4	
May	1	1					5	5	
June	1	1	6	6	2		4	6	
July	1	1					5	7	
Aug.	1	1					6	8	
Sept.	1	1					7	9	
Oct.	-	-							
Nov.	-	-							
Dec.									

Symbol	Meaning
⧄	= 0.5 day annual leave
☒	= 1.0 day annual leave
S/	= 0.5 day sick leave
S or S/S	= 1.0 day sick leave
A/	= 0.5 day administrative leave
A or A/A	= 1.0 day administrative leave
U/	= 0.5 day unauthorized absence
U or U/U	= 1.0 day unauthorized absence
(half shaded)	= 0.5 day leave without pay
(shaded)	= 1.0 day leave without pay

Terminated 11/~~3~~30/77

CERTIFIED CORRECT:

Employee's Signature | Date
(If employee refuses to sign, state reason below.)

Chief's Signature | Date

Approved:
Clerk of the House | Date

This record will be forwarded to the Clerk of the House at the end of each calendar year, or in case of termination, along with the request for termination. Upon approval, the record will be filed in the employee's official personnel folder.

EXHIBIT I

PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

U.S. HOUSE OF REPRESENTATIVES
Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)	Effective Date
Merete Muff Rosen	November 30, 1977
Employee Social Security Number	**Type of Action**
048-58-4432	☐ Appointment ☐ Salary Adjustment ☐ Title Change ☒ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above and ending close of business ______) Specify Date
Employing Office or Committee/Subcommittee	
Assassinations	

(If type of action is an Appointment, Salary Adjustment, or Title Change, complete appropriate information below.)

Position Title	Gross Annual Salary*

* If employee is a civil service annuitant (includes U.S. House of Representatives), the gross annual salary shown should include the annuity received by the employee plus the salary received from the employing office.

(If Committee Employee, complete appropriate item below.)

1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Professional.
2. ☒ Special (Investigative staff of Standing Committee) or Select Committee: Authority—H. Res. 465 of 95th Congress.
3. ☐ Joint Committee.

(If Employee of an Officer of the House, complete item below.)

Position Number ______ If applicable, Level ______ Step ______

I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment of relatives.

Date December 5, 1977 ______ (Signature of Authorizing Official)

______ (If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)

Louis Stokes (Type or print name of Authorizing Official)

______ (Type or print name and title of above official)

Chairman (Title—If Member, District and State)

eb

All appointments and salary adjustments for employees under the House Classification Act and for Committee employees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.

APPROVED: ______
Chairman, Committee on House Administration

Office of Finance use only:

Office Code ______

Monthly Annuity $ ______.00 as of ______

ID ______

Benefits ______

Payroll ______

(Revised: August 1 1977)

Copy for Initiating Office or Committee

3. (A) DO YOU HAVE ANY REASON TO QUESTION THIS PERSON'S LOYALTY TO THE UNITED STATES? ☐ YES ☒ NO

If your answer is "YES," please give full details under ITEM 6.

4. TO YOUR KNOWLEDGE, IS THIS PERSON RELIABLE, HONEST, TRUSTWORTHY, AND OF GOOD CHARACTER? ☒ YES ☐ NO

If your answer is "NO," please explain fully:

5. TO YOUR KNOWLEDGE, HAS THIS PERSON EVER BEEN FIRED FROM ANY JOB FOR ANY REASON, OR QUIT A JOB AFTER BEING NOTIFIED THAT HE/SHE WOULD BE FIRED? ☐ YES ☐ NO

See 6. Below

If your answer is "YES," please give:

(A) NAME AND ADDRESS OF EMPLOYER (Including ZIP Code if known):

(B) REASON THIS PERSON QUIT OR WAS FIRED:

6. PLEASE FURNISH ANY OTHER INFORMATION YOU MAY WISH TO OFFER CONCERNING THIS PERSON'S QUALIFICATIONS, CHARACTER, CONDUCT, AND GENERAL FITNESS FOR THIS POSITION.

Merete Muff Rosen was a very competent, faithful and loyal worker. Because of her foreign birth and parentage, we could not secure security clearance for her from the FBI and CIA which was a prerequisite for working with the Committee. No inference as to her character or loyalty should be drawn from this.

7. ☐ Please do not disclose my identity to the person identified on the front of this form.

If more space is needed for your answers, please continue on a separate sheet of paper.

PLEASE SIGN YOUR NAME BELOW

2-6-79	Thomas Howarth / Thomas Howarth	Deputy Staff Director- Select Committee on Assassinations
(DATE)	(SIGNATURE)	(OCCUPATION OR TITLE)

Optional Form 49 Back (Rev. 11-75)
GPO : 1976 OF—240-457 (44-1)

OPTIONAL FORM 49 (Rev. 11-75)
Prescribed by
U.S. Civil Service Commission
F.P.M. Chapter 736
5049-106

Office of Personnel Management
NACI CENTER
Boyers, PA 16019

INQUIRY FOR UNITED STATES GOVERNMENT USE ONLY

Personnel Office
House Select Committee
On Assassinations
US House of Rep.
Washington, D.C. 20515

The person identified below has been appointed to or is an applicant for the position shown. To help us determine whether this person is loyal, trustworthy, and of good character, we ask that you answer all questions on the front and back of this form as fully and specifically as you can. The information you provide, including your identity, will be disclosed to the person identified below if he or she should so request, unless you indicate in item 7 on the reverse side of this form that you do not wish your identity to be disclosed.

Please use this form when replying or show the case number if you reply by letter. A postage-free envelope is enclosed for your reply.
Please reply promptly.

1. A. FULL NAME (LAST, FIRST, MIDDLE)
Rosen, Merete Muff

B. OTHER NAMES USED
Thomsen - NEE

1/26/79
MA 1979 28816

2. ARMED SERVICES SERIAL NO., AND DATES AND BRANCH OF SERVICE
N/A

3. SOCIAL SECURITY NO.
048-58-4432

4. DATE AND PLACE (CITY, STATE) OF BIRTH
Feb. 13, 1946 Copenhagen, DK

5. POSITION
Director, Governmental relations

6. AGENCY NAME AND ADDRESS
Commodity Futures Trading Commission, Wash. D.C. 20581

No. and Street Address / City and State / ZIP Code

nt 2229 Bancroft Place, N.W. Washington D.C. 20008
'78 3515 Martha Custis Drive, Alexandria, Va. 22302
'77 1519 Kingman Place, NW, Washington, D.C. 20005
75 3108 M St. NW, Washington D.C. 20007
73 100 Waranoke Road, Manchester Conn.
Shop of Elia Tabib, Shemlan, Lebanon
2 Beit Resass, East Jerusalem, Israel
70 Beit Husaini, East Jerusalem, Israel

OTHER IDENTIFYING NUMBERS

DATES OF CLAIMED EMPLOYMENT	9. (CHECK ONE)	KIND OF POSITION HELD	BRANCH OR PLANT AT WHICH EMPLOYED
1/77 - 12/77			

TO BE COMPLETED BY ADDRESSEE ON THIS INQUIRY

1. HOW LONG HAVE YOU KNOWN THIS PERSON? 2 YEARS 2 MONTHS

2. IN WHAT CAPACITY WERE YOU ASSOCIATED WITH THIS PERSON? [X] EMPLOYER • [ ] SUPERVISOR • [ ] CO-WORKER [ ] FRIEND [ ] OTHER (Specify)

• If you were the employer or supervisor, complete the following: (A, B, C, D, E, and F)

(A) TITLE OF THIS PERSON'S POSITION: Researcher

(B) DATE EMPLOYED: January 1, 1977

(C) DATE SEPARATED: November 30, 1977

(D) REASON FOR LEAVING: See remarks - No.6

(E) IF DISCHARGED FOR CAUSE, WAS EMPLOYEE NOTIFIED OF REASON? [X] YES [ ] NO

(F) IS THIS PERSON ELIGIBLE FOR REHIRE? [ ] YES [X] NO
(If "NO," briefly, why not)
Select Committee on Assassinations has terminated

(CONTINUE ON REVERSE SIDE)

Please call me - 5-8050

Sue -

Please give this individual your considera-tion for a position as Support Staff. She has work in responsible positions in the past and I highly recommend her for a position -

Billy Dale

Rosen

Select Committee on Assassinations
U.S. House of Representatives
WASHINGTON, D.C. 20515

Donovan recommends.

lmc
12/23

Sue - Attention

Interviewed by Hess / Hamilton

presently employed with the Presidential Transition office

She is being NATURALIZED as a U.S. citizen

* RESEARCH capacity position

Merete Muff Rosen
1519 Kingman Place, N.W.
Washington D.C. 20005
Telephone: (202) 483-6470

Age: 30, Married
No childern

13,000 to 15,000 on new [illegible]

EDUCATION:

1975 B.A. (cum laude) Georgetown University School of Foreign Service
Major: government and economics
Minor: Arabic

1972-73 American University of Beirut
Major: Middle East History

1971-72 American College in Jerusalem
Major: history

1963-65 "Interiorarkitektskolen" (Interior Design School) Copenhagen, Denmark.

LANQUAGE SKILLS: Fluent in Danish, Swedish, Norwegian and English. Good in German, Arabic and Hebrew.

WORK EXPERIENCE:

1969-72 Hebrew Union College, Biblical and Archaeological School, Jerusalem, Israel
DUTIES:
Archaeology - Full time member of publication staff. During digging season I worked as architect, surveyer and draftsman at site "Tel Gezer". I also organized and trained many volunteers to assist in the excavation which gave them a clearer sense of purpose and utilized their labour economically efficient.
Report preparation, editing - During the off seasons I edited supervisors' reports, assisted in writing the official excavation reports and put together architectual plans for publication. After additional research I also redrew objects and burials for publication.

1970-71 American School of Oriental Research Jerusalem, Israel
Translator - My duties were similar to those described above, but in additio I often served as a translator between

will start interview by 2nd week in January

1-1-78

1-3-77

the local authorities and the excavation staff at "Tel Hezi". I assisted and mediated in such difficulties as where to dig so as not to interfere too much with local daily life and to solve problems of getting water and staff to opereate the camp.

1967-69 Architects Ingerslev & Nielsen, Copenhagen, Denmark.
Designer - I drew up plans and successfully implemented the decoration of a hospital and a old age home in Denmark. I was fully in charge of making sure that all the proper transactions took place for the work to be completed and coordinated the work of 50 workers and professionals.

Fall 1976 Carter-Mondale Presidential Campaign, Mondale Office. Major responsibility: wrote daily press summaries of nine major newspapers for Mondale plane and Atlanta office. (Reference attached).

TRAVELS: I lived 5 years in Israel and 1 year in Lebannon. I traveled frequently throughout the Middle East.

INTERESTS:
1. International relations in the field of Middle East economics and politics, foreign student community, inter-cultural communication
2. Contemporary visual arts (design, textiles etc.
3. House renovation, fine arts, reading.